

Digital Day Agenda





SESSION	DURATION	DESCRIPTION
School Day Starts		
Agency/Company Arrival and Prep	00:15:00	 Meet and greet teacher(s) who will be taking part in the day. Walkthrough the agenda and customise to consider breaks, number of students taking part (if an agency / company is attending they should have already contacted their school in advance on these matters).
Set Up	00:15:00	• Set up the room, laying out for number of students attending, set up presentations etc.
Digital Day Starts		
Introductions and Agenda	00:05:00	Agency/company members to introduce themselves.High level overview of the agenda for the day
Presentation Part 1: What is Digital?	00:20:00	 Agency/company to talk about themselves - who they are, what they do, who they work with etc. Agency/company to provide an overview of Digital Day Agency/company to provide an introduction to Digital BIMA will provide presentation (Online)
Video: ME, MYSELF AND DIGITAL	00:05:00	 Industry video showing the best of the best from last year and life in digital BIMA will provide video (Online)
Break		
Digital Day – The Challenge	01:45:00	 Setting the Challenge - 15 minutes Step one - Discover -45 minutes Step two - Design - 45 minutes BIMA to provide introductory videos (Online) BIMA to provide challenge sheets (Posted to school) and available to download (Online)
Lunch break		
Challenge (continued)	00:45:00	• Students work through the challenges using Develop, Design and Deliver as markers - try to portion out the time.
Break		
Questionnaires and Dragons Den Presentations	00:40:00	 Agency/ company, teacher and students to complete questionnaire (schools to collect and send back to BIMA) Students present their ideas (3-5 mins per group depending on numbers) and the agency/ company/ teachers/ students select the idea they wish to go forward to the national competition (1 entry per challenge) and send to BIMA
Round Up	00:10:00	 Agency/ company to summarise the day's highlights/aims Agency/company to talk about next steps, how to find about more about digital. Leave behinds (Posted to school) and available to download (Online) BIMA to provide questionnaires (Online)

If you have any questions, please email us at digitalday@bima.co.uk

